

How to load label media

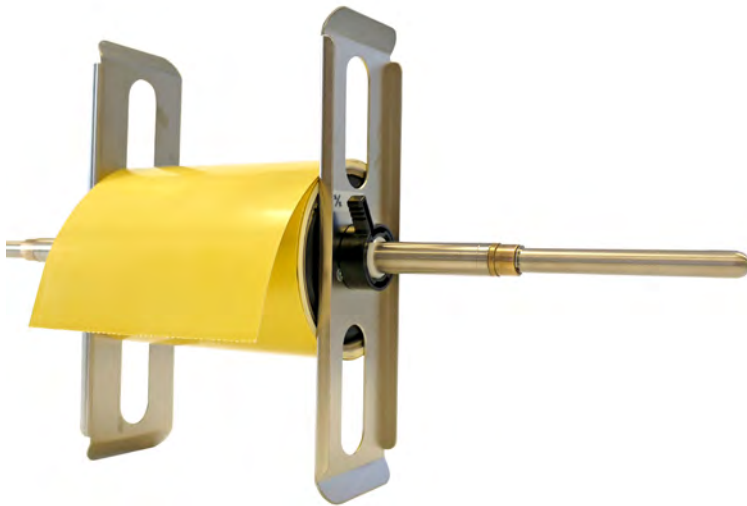
Summary

The Toshiba B-SX6 uses an external media holder at the back of the printer for feeding all media through the printer. This guide will show you how to load and align media ready for printing.

Note: This guide assumes that the external supply holder has been built and attached to the back of the printer. Loading any media can be performed with a loaded thermal ribbon and the power switched on.

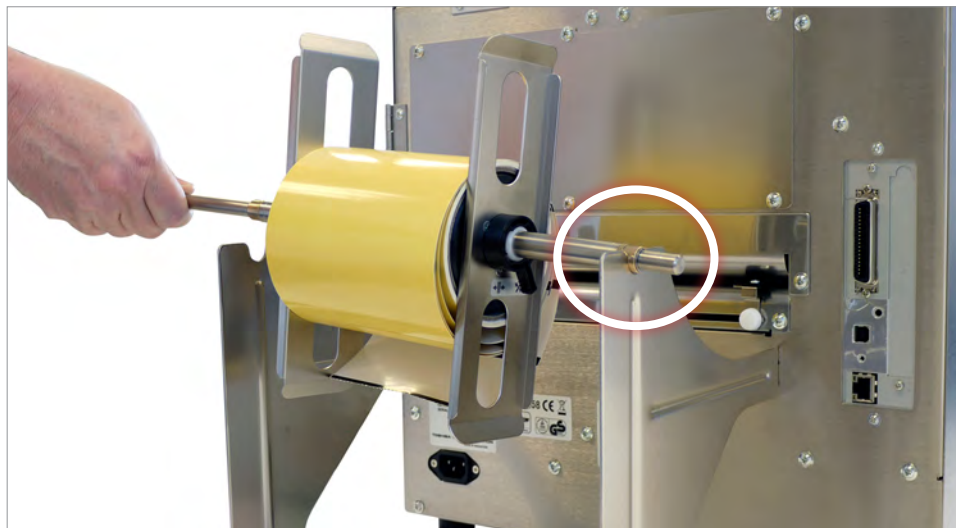
1. Load media onto supply shaft

Attach one media holder to the supply shaft and lock in place by turning the lever to the close position. Slide the roll of media onto the shaft then attach the other media holder and secure.



2. Load media onto external holder

Place the supply shaft with the roll of media onto the external holder. The two metal bearings on the shaft should fit securely into the notches on the frame. To centre the roll of media on the shaft turn both levers to the open position and slide the roll of media into the centre. To secure in place turn both levers to the close position.



TOSHIBA

DOCUMENT DETAILS

Products

Toshiba B-SX6

Article updated

27 April 2011

Website location

www.progressive-id.co.uk/help

Support contact

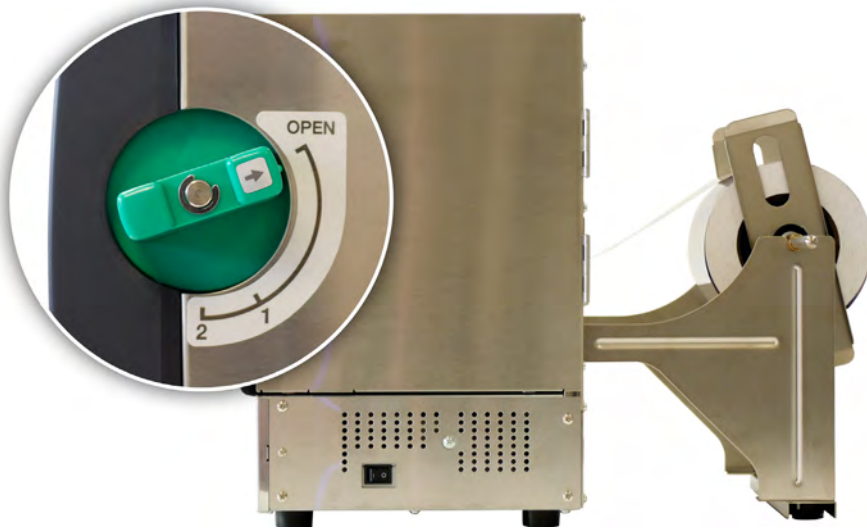
support@progressive-id.co.uk

01892 837722

Note: The labels should be face up as they feed into the printer. If they are face down then the media has been loaded the wrong way round.

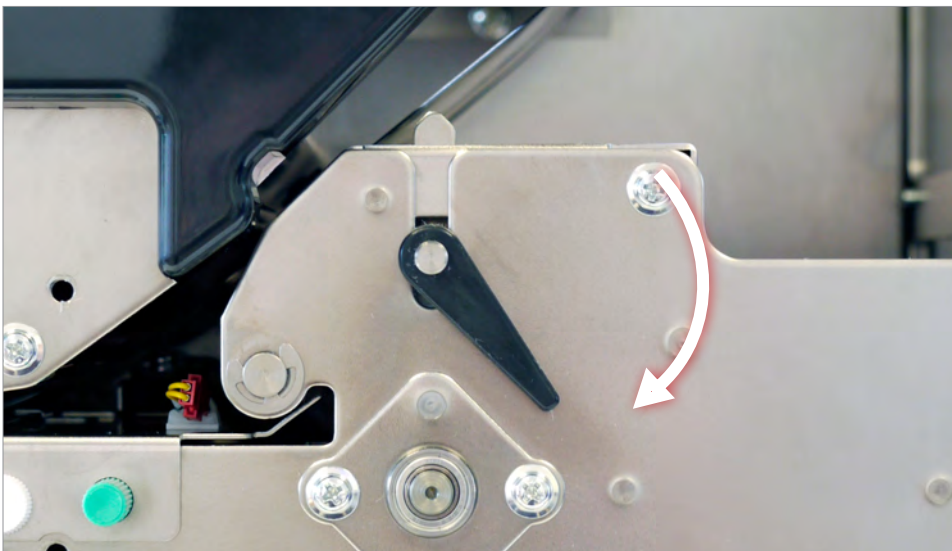
3. Unlock the printer and open

Unlock the printer by turning the green switch to the open position and open the side and top panels to allow access to the internal mechanisms of the printer.



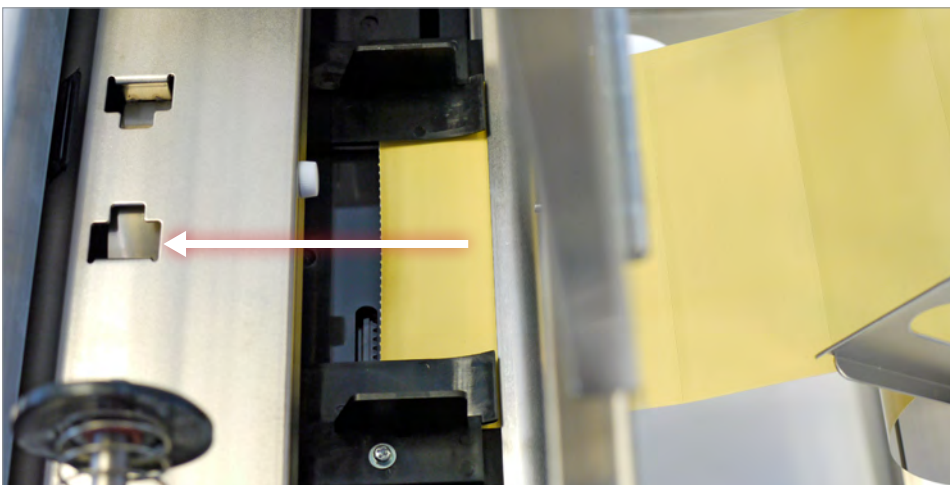
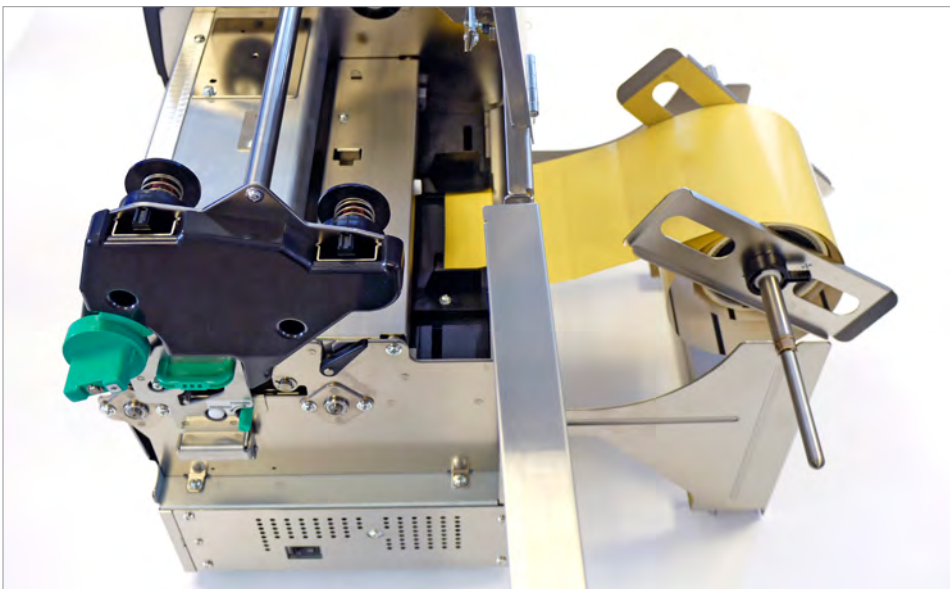
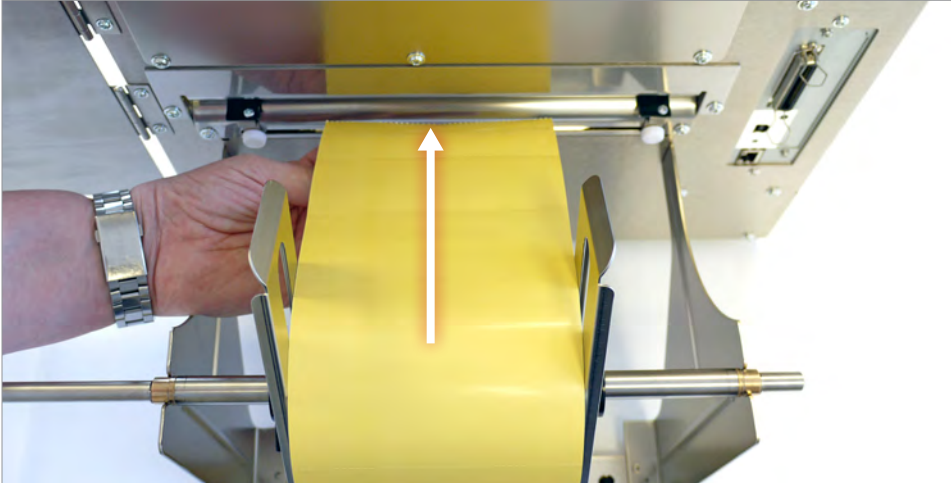
4. Raise the pinch belt roller

In order to feed the media through the printer you must raise the pinch belt roller at the back of the printer. Turn the lever so it is pointing downwards to raise the pinch belt roller.

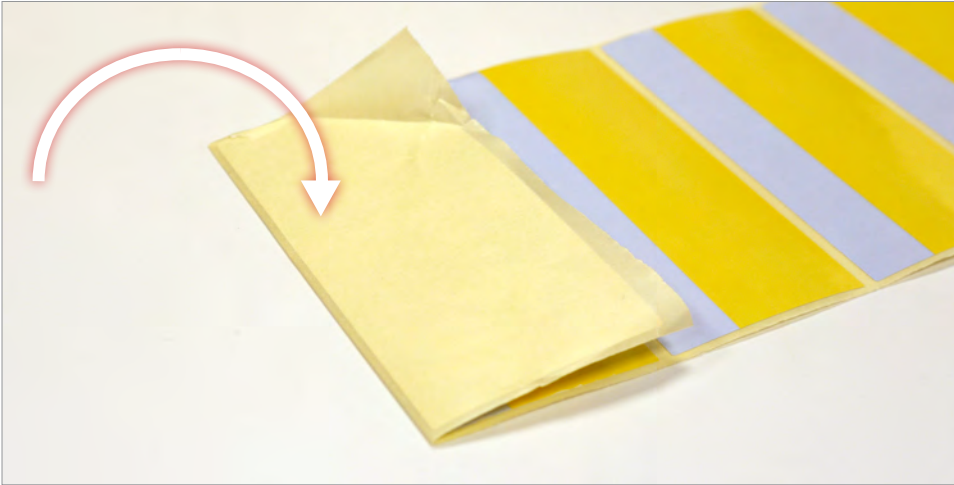


5. Feed the media through the printer

Start to feed the media through the printer until it extends just past the front of the printer.



When loading sticky labels it is advisable to fold the first label over so that the label and in particular the adhesive does not touch any part of the printer path.



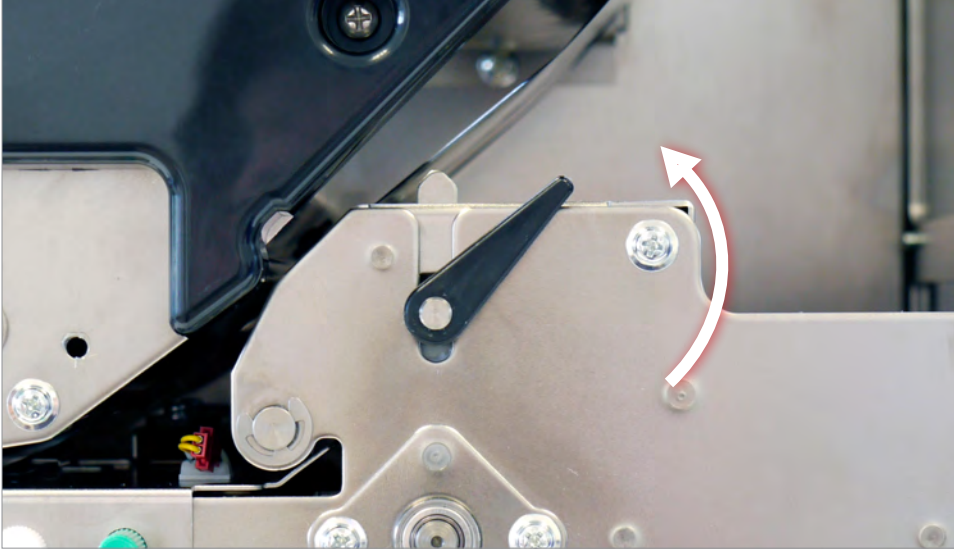
6. Use the media guides to centre the media

Use the two media guides at the back of the printer to align the media in the centre of the printer path. To adjust each guide unscrew the white securing nut and slide the guide towards the centre. Once aligned tighten the white securing nut on both guides to secure in place.



7. Lower pinch belt roller

Once the media has been centred turn the pinch belt roller lever so it is pointing upwards. If the pinch belt roller is left raised the printer will display a head open error on the display and will not print.



8. Close printer and lock

Close the top and side panels and lock the printer by turning the green switch to position one for labels and position two for card and tags.



Still need help?

If you are still having problems please give us a call on **01892 837722** or email our support team on support@progressive-id.co.uk and tell us your issue. When contacting please state your name and the name of your company.

Also check out our website www.progressive-id.co.uk/help for more user guides and support documents.